

WORKING STUDENTS

in internal sales and logistics (m/f/d)

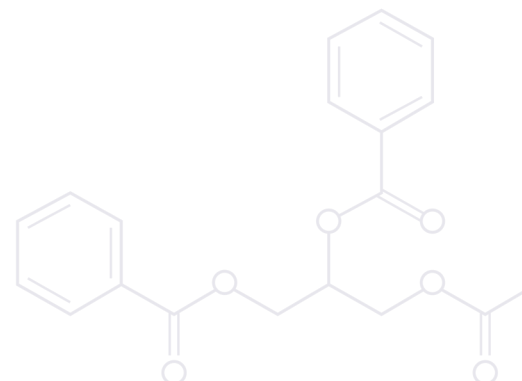
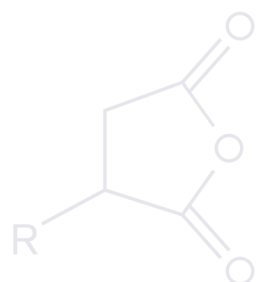


Our company **TRIGON Chemie**, supplies specialty chemicals in 38 Countries. We ensure that our chemicals are always available on the market on time, in the required quantity, in high quality and when needed.

TRIGON Chemie is an international, owner-managed company. We stand for candid, friendly and helpful cooperation. We communicate at eye level - with our customers, suppliers, and business partners as well as with our employees.

WHAT WE OFFER

- experience in **international trade**.
- **cooperative working** environment.
- **development** opportunities.
- **Fair wage** with many extras.



YOUR TASKS

- You record and manage our **customer inquiries and orders**.
- You assist in **day-to-day operations** (quotations, preliminary calculations, order confirmations and logistics processing).
- You are in close communication with the **various departments**.
- You **organize** customer and supplier visits and make travel arrangements.
- You do **assistant work** for the management.

YOUR PROFILE

- You communicate confidently **in German and English**.
- You are currently **completing a science or business degree**.
- You work **independently**, are well organized and can **adapt well to new tasks**.
- You have a **friendly and confident manner**.
- You have **knowledge of MS Office**.

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